

Writing is a complex combination of skills best taught by breaking down the process

The writing process involves a series of steps to follow in producing a finished piece of writing. Educators have found that by focusing on the process of writing, almost everyone learns to write successfully. By breaking down writing step-by-step, the mystery is removed and writer's block is reduced. Most importantly, students discover the benefits of constructive feedback on their writing, and they progressively master, and even enjoy, writing.

Planning (or Pre-writing)

Drafting

Revising

Editing

Publishing



Steps in the Writing Process

Planning (or Pre-writing): This is the planning phase of the writing process, when students brainstorm, research, gather and outline ideas, often using diagrams for mapping out their thoughts. Audience and purpose should be considered at this point, and for the older students, a working thesis statement needs to be clear and constructed.

Drafting: Students create their initial composition by writing down all their ideas in an organised way to convey a particular idea or present an argument. Audience and purpose need to be finalised.

Revising: Students review, modify, and reorganise their work by rearranging, adding, or deleting content, and by making the tone, style, and content appropriate for the intended audience. The goal of this phase of the writing process is to improve the draft.

Editing: At this point in the writing process, writers proofread and correct errors in grammar and mechanics, and edit to improve style and clarity. Having another writer's feedback in this stage is important.

Publishing: In this last step of the writing process, the final writing is shared with the group. Sharing can be accomplished in a variety of ways, and with the help of computers, it can even be shared online. From here the work can be re-drafted based on any feedback, until a finished product is produced.